

JAMES P. KENNEDY, D.D.S.

NOTICE OF PRIVACY PRACTICES

(Effective November 1, 2002)

In accordance with federal law, the privacy of your records is maintained at all times.

Information with regard to your treatment is shared only at your request, forwarded to another practitioner for specialty care with your permission, or as required by a third party administrator for insurance payment.

All active records are stored in a secure location, protected by double dead bolt, alarm, and sprinkler systems and are available only to your health care professionals.

**ACKNOWLEDGEMENT OF RECEIPT OF NOTICE
OF PRIVACY PRACTICES**

I have been informed of the privacy practices of this office, and have received a written copy.

Print name

Signature

Date _____